



December

2024

Newsletter

# DECEMBER EVENTS!

## Upcoming Events!

### Tenant Breakfast Dec. 5th, 7:30- 9:00 AM

Get into the holiday spirit and join us in the HUB Kitchen from 7:30–9:00 AM for a festive breakfast and Christmas carolers! Don't forget to wear your ugliest sweater — the best-dressed will win a prize! 🎁 Please RSVP with your suite headcount [HERE](#) by 5PM on Dec. 3rd. Meal tickets will be distributed prior and collected when you get your food. See you there for a jolly good time! 🧑‍🎄

### Gingerbread House Competition Dec. 12th

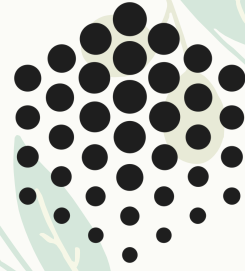
Ready to get creative this holiday season? RSVP for your suite by **Dec. 5th**, and we'll drop off a complimentary gingerbread kit on **Dec. 6th!** ✨

Click [HERE](#) for the official rules, and remember to deliver your Christmas creations to the main lobby on **Dec. 12th by 9:30 AM** for judging. We can't wait to see your sweet designs! 🧑‍🍳🎁

### Christmas Pop-Up Shop Dec. 19th, 11:00AM-1:00PM

Join us for some festive fun on **Dec. 19th** from **11 AM – 1 PM** in our courtyard, where we'll have a variety of local vendors to help you find the perfect gifts for your loved ones (or yourself 😊). It's the perfect way to get into the holiday spirit — shopping, treats, and plenty of cheer! 🎁 ✨ See you there!

# Building Closures



As a reminder, the building will be closed on Wednesday, December 25th, and Wednesday, January 1st. During these closures, there will be no security, janitorial, or HVAC services. Access to the building and your floor will be available via access control only. Should you require special HVAC services, please notify Building Management by 12PM on Monday, December 23rd.

Please note additional Management Office closure dates below. Building access and security, janitorial, and HVAC services will operate according to the regular schedule during this office closure. Engineering and administrative services will be unavailable. For emergency assistance while our office is closed, please contact the after-hours emergency number noted below.

## Upcoming Events

Management Office Closure:  
Dec. 25th - Jan. 1st

Building Closures:  
Dec. 25th & Jan. 1st

## Contact Info

Email: [Airporttower@mullerco.com](mailto:Airporttower@mullerco.com)

Phone: 949.460.5380

After-Hours Emergency Service:  
949-580-2053

*Happy  
Holidays*

# NOVEMBER RECAP!

## Food Drive Results!



With the support of everyone at Airport Tower, we gathered 168 pounds of food donations to help provide local families with a warm meal this holiday season! Thank you to everyone who donated!

## Breast Cancer Fundriaser!

Our building raised a total of \$1,400 towards the City of Hope Breast Cancer Awareness Fundraiser! A special shoutout to Suite 1000 for making the largest donation of over \$350. To show our appreciation, we're treating your entire suite to lunch—enjoy!

## MANAGEMENT OFFICE

Suite 400  
949.460.5380



## DRY CLEANING

Green Hanger Cleaners  
949.891.4218  
[info@greenhangercleaner.com](mailto:info@greenhangercleaner.com)



## BUILDING SECURITY

949.254.7808



## PARKING SERVICES

657.520.8805



## SERVICE REQUESTS

[www.airport-tower.com](http://www.airport-tower.com)  
Select "Tenant Log\_In"



## PRESS & MOKA COFFEEHOUSE

949-852-8222  
[PressAndMoka.com](http://PressAndMoka.com)



## CAR WASH

Pronto Wash  
714.342.9621  
[prontowashirvine@gmail.com](mailto:prontowashirvine@gmail.com)



## MANAGEMENT & OPERATIONS TEAM

**Suzi Mier, CPM**

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**Kaitlyn Bell, CMCP**

ASSISTANT PROPERTY MANAGER

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**Hannah Jenkins**

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**Andrew Wertman**

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**Carmen Ogle**

DAYPORTER

After Hours Emergency Service

949.580.2053