



AIRPORT  
TOWER



2024

Winter/Spring  
Newsletter



# Valentine's Day

## *Flowers, Cards & Balloons*

Airport Tower will be having an on-site flower vendor, along with cards and balloons for your loved ones!



Complimentary Cards and Balloons will be available in the Lobby while supplies last. Flowers are available for purchase.

Want to pre-order a bouquet?

**[CLICK HERE](#)**

**FEBRUARY 14TH  
12 PM - 4 PM**

# National Wear Red Day and American Heart Month

**FRIDAY, FEB 2nd**

Show your support for women across the nation, for the special women in your life, and for YOU. On Friday, February 2, share your heart and WEAR RED.

[WearRedDay.org](http://WearRedDay.org) #WearRedDay



In support of American Heart Month, we will be launching a February Health Challenge. Watch your inbox for more information on how to participate!



American Heart Association.





BOMA Orange County's 40th Annual Awards of Excellence Gala celebrates four decades of recognizing excellence and innovation in commercial real estate.

Congratulations to Airport Tower's Senior Property Manager, Suzi Mier on her award for Office Building Manager of the Year! Suzi was also honored with The Muller Company's Lyn Bertram Spirit Award for 2023.

Suzi has demonstrated a remarkable level of dedication and attentiveness to her tenants. Her commitment to fulfilling their needs has earned her this esteemed title. We are fortunate to have her as Airport Tower's Senior Property Manager!

## Staff Spotlight



We are thrilled to announce that Matt Rombough has been awarded The Muller Company's Building Engineer of the Year award! Matt's dedication to excellence and his unwavering commitment to our tenants and buildings have not gone unnoticed. He has been an invaluable asset to the team since he joined us, and this award is well deserved. Congratulations, Matt, on a job well done!





# Meet Airport Tower's Tenant Services Coordinator, Hannah!

Hannah started at the building in November 2023 and is a helpful point of contact to ensure tenants get the services they need at Airport Tower including:

- **Building Access & Amenities:** Need help with accessing or using the building amenities like the Gym and Clubhouse? Do you need to obtain tenant forms or a tap key? Hannah can guide you through this process!
- **Building Updates:** Stay informed about building events, maintenance schedules, and other important announcements through Hannah.
- **Maintenance Requests:** While your tenant portal is the best resource to input maintenance requests, Hannah can also manage requests when needed by submitting the maintenance request on your behalf.
- **Tenant Events and Activities:** Hannah will assist with organizing social events and tenant activities, helping to further strengthen the sense of community at Airport Tower.
- **Resourcefulness:** Need assistance with something and not sure where to turn? Hannah can assist with pointing you in the right direction and connecting you with the best team member to assist.

Hannah has been an incredible addition to the team, and we are excited to see what else she can bring to Airport Tower!



**GUESS THE SCORE, 2024!**

## **HOW TO ENTER:**

Stop by the Clubhouse between February 5th - 9th to submit your best guess for the final score of the big game!

Be sure to grab a Super Snack while you're there!





# Saint Patty's Day!

**Let's engage in a game of wits! Can you guess the quantity of shimmering coins held within the pot ?**

Stop by the lobby from March 11th - 15th to make your guess!



## **What treasures await you?**

The winner will take home all of the chocolate coins and an exclusive Airport Tower beer mug!





**Thank you to all that participated in our 2023 Tenant Satisfaction Survey. All respondents were entered in a raffle for a \$50 Visa Gift Card.**

**Congratulations to Kathy K. for being our raffle winner!**

# Suites Available

Airport Tower has office space available ranging from a 436 SF Executive Suite to a Full Floor totaling 14,551 SF  
For more information please give our office a call at (949) 460-5380 or visit us in Suite 400.



## Chair Massages are on the way to Airport Tower!

Chair Massages have been proven to :

- Increase productivity and energy
- Improve employee morale
- Decrease stress levels and workplace induced aches & pains
- Decrease anxiety and workplace burn-out

COMING SOON

More info coming soon!



# ***Health and Wellness Corner***

Achieve Your Fitness Goals in 2024 at Airport Tower!

We are here to support you on your fitness journey. Whether you prefer to work out in the gym, participate in weekly studio classes, or schedule a private session with one of our certified personal trainers, we have everything you need to succeed!

**We are hosting a special evening class to ring in the New Year!**

**ZUMBA with Jan Green! - January 23rd at 5:15 pm**

Zumba is an energizing fitness class that feels like a party! Dancing to the rhythm of upbeat music, you'll move your body, get your heart rate up, boost cardio endurance and have a great time doing it!

**You can drop-in or you can easily book online to add to your calendar and receive automated reminders!**

<https://airporttower.as.me/schedule.php>



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# Building Closures

President's Day  
Monday, February 19th

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Memorial Day  
Monday, May 27th

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Independence Day  
Thursday, July 4th

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Labor Day  
Monday, September 2nd

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Thanksgiving  
Thursday/Friday, November 28th-29th

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Christmas  
Wednesday, December 25th

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## MANAGEMENT OFFICE

Suite 400  
949.460.5380



## DRY CLEANING

949.891.4218

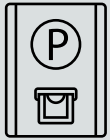
## BUILDING SECURITY

949.254.7808



## PARKING SERVICES

949.833.0793



## SERVICE REQUESTS

[www.airport-tower.com](http://www.airport-tower.com)  
Select "Tenant Log In"



## PRESS & MOKA COFFEEHOUSE

949-852-8222  
[PressAndMoka.com](http://PressAndMoka.com)



## CAR WASH

Pronto Wash  
714.342.9621  
[prontowashirvine@gmail.com](mailto:prontowashirvine@gmail.com)



## MANAGEMENT & OPERATIONS TEAM

### Suzi Mier, CPM

SENIOR PROPERTY MANAGER

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### Kaitlyn Bell, CMCP

ASSISTANT PROPERTY MANAGER

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### Hannah Jenkins

TENANT SERVICES COORDINATOR

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### Matt Rombough

CHIEF BUILDING ENGINEER

### Andrew Wertman

SECURITY DIRECTOR

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### Tatiane Hampton

PARKING MANAGER

[tatiane.hamptone@abm.com](mailto:tatiane.hamptone@abm.com)

### Carmen Ogle

DAYPORTER

After Hours Emergency Service

949.580.2053