

# AIRPORT TOWER

OFFICIAL NEWSLETTER

WINTER/SPRING 2022



# AIRPORT TOWER LOBBY RENOVATION!

LATE SPRING/EARLY SUMMER 2022



Click [HERE](#) for a Virtual Tour

# Recognizing 15 Years of Service



**Andrew Wertman**  
**Security Director - Airport Tower**

Congratulations goes out to Airport Tower's very own Andrew Wertman, in recognition of his 15 years of service in the security industry with Allied Universal Security! We are proud of Andrew's dedication to his role in this critical industry and commend him for his daily commitment to excellence, as he works to keep our building and every one inside safe.

## Did you know?

Want to learn more about Andrew and his role at Airport Tower? [Click here](#) to view a quick fact sheet, with Andrew's personal responses to a series of interview questions!

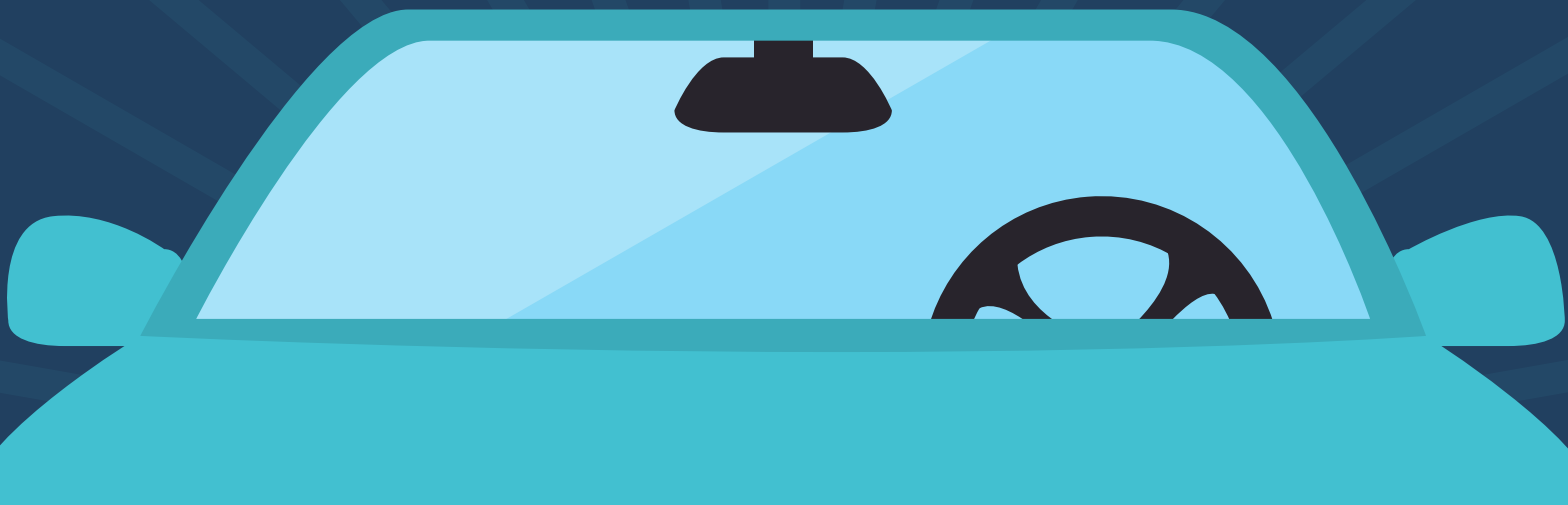


Allied Universal 15 Year Service Pin & Certificate, signed by Allied Universal CEO, Steve Jones.

[Click here](#) to send Andrew a personal message of congratulations!

# PARKING REMINDERS

- For the safety of yourself and others, we ask that the **5MPH Speed Limit** please be adhered to at all times in the parking structure and surface lot.
- Experiencing an issue with your parking card at the gate? Simply press the **intercom button** to be connected directly with an associate from ABM Parking! Please note that an employee's name must be listed on ABM's Active Card Holder list in order for the intercom assistant to be able to open the exit gate in the event of a card issue.
- Please be aware that parking cards may only be used by the employee assigned to the card and may not be used to assist visitors in entering or exiting through the gates.
- All visitors are required to pull a ticket at the entry gate and tenants are responsible for validating visitor parking, including delivery personnel. Please inform visitors of your suite that their **original parking entry ticket** will be needed in order to use the validation chaser upon exit. Visitors who lose their original parking ticket will need to pay the lost ticket price of \$30.00 upon exit.
- Parking spaces marked for 2 Hour Visitor parking are reserved for visitor use only. Tenants that utilize these spaces will be cited with a violation fee.
- Windshield tags are now available for purchase at the cost of \$35.00/tag! Simply enter a service request via the tenant portal or **email ABM Parking**, to place an order today!
- To deactivate a parking card, a **30 day notice of cancellation** will be in effect for billing purposes
- Did you know that monthly parking invoices can be made online? Simply visit **payments.abm.com** to set-up your account today! This website can also be used to re-print invoice copies in seconds!
- As a reminder, parking invoice payments are due on the 1st of every month, and tenants have a **5 day grace period** in which to pay without incurring a late fee. If payment is not received by the 10th of the month, all keycards associated with the account will be deactivated, and a \$10/card reactivation fee will be in place.



# Festive Fridays RECAP

Thank you to all who participated!

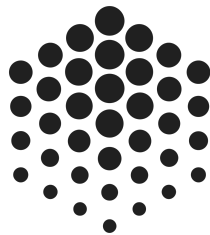


*Coming Soon!*



**PRESS & MOKA™**  
— COFFEEHOUSE —

Opening Spring 2022



Hours of operation  
Monday through Friday  
8:00 a.m. to 3:00 p.m.

More information to follow on the Grand Opening date!

## Breast Cancer Fundraising Results!

Thank you to all who contributed towards our 2021 Breast Cancer Fundraiser, in partnership with City of Hope! Because of your generosity, together we were able to raise a total of \$413.00 in support of breast cancer research and treatment!

## Window Washing! March 2022



Please note that South Shore Building Services will be performing annual **interior** window washing services in March, beginning at 8:00AM each day. Prior to the date and time of the cleaning, please remove all items from windows and ledges. Exact dates for these services are to be determined and will be released in February. Management will provide access to any locked suites at the time of service. Thank you for your cooperation!

# National Wear Red Day

Friday, February 4th



As we bring awareness to the wide-scale impact of Cardiovascular Disease, join us in wearing RED on February 4th. Heart disease is the leading cause of death in America, and is largely preventable.

[Click here](#) to view a poster with 4 heart disease prevention tips from the National Heart Lung and Blood Institute.

For more information on living a heart-healthy lifestyle, visit [www.heart.org](http://www.heart.org) or talk to your doctor today.



February 14 - 25

## Spring Cleaning Clothing Drive!

Airport Tower is partnering with [BOMA Orange County](#) and [Working Wardrobes](#) in a business attire clothing and accessory donation drive! Your donation will help those in need of achieving a job in the work force!

To donate items in support of this event, please bring clothing on hangers and accessories in a sealable bag to the Management Office in Suite 400.

[Click here](#) to see a full list of requested donations!



*new year*

*2022 Calendar Year*

# BUILDING CLOSURES

**Monday, February 21st**

President's Day



**Monday, May 30th**

Memorial Day



**Monday, July 4th**

Independence Day



**Monday, September 5th**

Labor Day

**Thurs & Fri, November 24-25th**

Thanksgiving



**Monday, December 26th**

Christmas

As a reminder, when the building and Management Office are closed, building entry and elevator access to your suite will be via card access only. Services such as maintenance, janitorial, security, and Hub access will not be available.

After-hours air conditioning is available with prior written request, no later than 12:00p.m. of the previous business day. Requests can be submitted using the [online tenant portal](#) or by calling the Management Office at 949.460.5380.

## MANAGEMENT OFFICE

Suite 400  
949.460.5380



 After Hours Emergency Service  
949.580.2053

## BUILDING SECURITY

949.254.7808



## PARKING SERVICES

949.833.0793

## SERVICE REQUESTS

[www.airport-tower.com](http://www.airport-tower.com)  
Select "Tenant Log In"



## AIRPORT TOWER CAFE

949.299.2382  
<https://www.atcirvine.com>

## CAR WASH

Polish Pros  
714.487.2480



## MANAGEMENT & OPERATIONS TEAM

### Suzi Mier, CPM

SENIOR PROPERTY MANAGER  
[smier@mullerco.com](mailto:smier@mullerco.com)

### Kaitlyn Bell

PROPERTY ADMINISTRATOR  
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### Glen Roberts

CHIEF BUILDING ENGINEER

### Andrew Wertman

SECURITY DIRECTOR  
[atowersecurity@mullerco.com](mailto:atowersecurity@mullerco.com)

### Tatiane Hampton

PARKING MANAGER  
[tatiane.hampton@abm.com](mailto:tatiane.hampton@abm.com)

### Carmen Ogle

DAYPORTER

## Suites Available

Airport Tower has office space available ranging from a 436 SF Executive Suite to a Full Floor totaling 14,551 SF  
For more information please give our office a call at (949) 460-5380 or visit us in Suite 400